

Dear Administrators and Coaches:

We, here at Southeastern Louisiana University's Recreational Sports and Wellness Department, know that the success of any event begins with mutual respect of all parties involved and an understanding of expectations. The purpose of this letter is to create awareness of university policies and establish a supportive, respectful environment in which university employees can do their job and help ensure a positive playing environment for athletes and fans along with the members of the Claude B. Pennington Jr. Student Activity Center.

Please take time to familiarize yourself with the policies of the Recreational Sports and Wellness Department and the University Police Department, which can be found on the reverse side of this letter, and note that any team member, family member or tournament guest will be asked to leave the facility if they do not follow Southeastern's Pennington Center policies. Enforcement of these rules will be administered by Recreational Sports Staff and University Police.

In addition, ONLY WATER is allowed in the arena area. Gatorade, Powerade, smoothies and similar drinks are not allowed in order to protect the gym floor. Absolutely NO FOOD is allowed in the arena area. Snacks purchased in the lobby or elsewhere must be eaten in the lobby with no exceptions. We ask that no food or drinks be brought into the arena area via gym bags and/or purses.

It is important that appropriate behavior be maintained in all areas of the facility, but special attention should be given to the restrooms and locker rooms where members of the Pennington Center can be directly impacted. Behaving inappropriately in these areas will be considered a violation of Pennington Center policies.

Tournament players and family members are only allowed in the lobby, arena and downstairs corridor areas. Anyone found in off-limits areas will be asked to leave.

We suggest distribution of this information to families and friends who will be attending the Tournament in an effort to avoid any issues that could arise throughout the tournament.

Should you have any questions or concerns, please have the Control Desk worker page the professional staff on duty. He/she will be glad to help.

Thank you and good luck to your teams!

Sincerely,

Dollie Hebert-Crouch

Director, Recreational Sports and Wellness

Recreational Sports and Wellness \* SLU 10481 \* Hammond, LA 70402 \* 985-549-2144 \* Fax: 985-549-3532 A member of the University of Louisiana System

## **Claude B. Pennington, Jr. Student Activity Center General Policies**

Additional policies of the Pennington Student Activity Center are located on the wall behind the Membership Desk.

- Respectful treatment of Pennington Center Guests and Staff is expected at all times.
- Clear bottles with water ONLY are allowed beyond the Control Desk
- Eating is only allowed in the lobby.
- Profanity is not allowed.
- The following are not allowed: horseplay, chewing gum, tobacco, alcohol, drugs, animals, weapons, roller blades, skates, skateboards, bicycles, amplified sound without headphones, and spike shoes.
- The department is not responsible for lost property. Take advantage of our wallet lockers, which are available for 25 cents.
- Athletic shoes are required in areas with wood flooring.
- Management or its designee reserves the right to deny entry and refuse service to members and guests who are under the influence of alcohol or other drugs for violation of policy. For more information regarding Pennington Student Activity Center policies, call (985) 549-2144.

## **University Police Department Policy Enforcement**

The University Police Department will be onsite at all times during the tournaments and will assist Recreational Sports and Wellness in the enforcement of all policies.

- Protecting ALL life and property
- Upholding ALL local, state and federal laws (including traffic laws and littering)
- Uphold ALL Southeastern Louisiana University Policies and Procedures
- Uphold ALL University Parking Policies (ex. No parking on the grass)

Within the guidelines of the law, The University Police Department will assist all University Employees with policy and procedure enforcement.